



UPPSALA
UNIVERSITET

2020-04-08

Return of Title IV Funds Policy

Uppsala University (OPE-ID 00671300)

Revised policy effective April 8 2020

This policy applies only to eligible US and eligible non-US citizens receiving Title IV funds. When a student withdraws from the school, the student may not be eligible for the full amount of Title IV funds the student was scheduled to receive. Title IV recipients who withdraw completely before completing 60% of the semester may be required to return a portion of the Title IV funds they received. The return amount will be calculated using the number of days the student attended in the given semester and the total number of days in the given semester. If Uppsala University has disbursed less aid than the student has earned, a post-withdrawal disbursement will be calculated.

A student who remains enrolled beyond the 60% point is considered to have earned all awarded aid for the enrollment period.

Attendance is defined as attending compulsory lectures, seminars, lab work and similar, or completing required coursework such as written assignments, exams, presentations and such. If a student fails a course, they will not be considered withdrawn as long as the course coordinator confirms their attendance or completion of coursework

If student enrolled but never attended any classes all Title IV aid disbursed must be returned.

Withdrawal

The official withdrawal date is based on the earlier of the following two in accordance with 34 CFR 668.22(c):

- The last date of attendance at an academically-related activity by a student, or
- The date the student began the withdrawal process and officially notified the

Financial Aid Office of his/her intent to withdraw.

If a student makes an unofficial withdrawal (i.e. not notifying the school), the withdrawal date should be calculated as the midpoint of the enrollment period. In a 20 week semester, this means at the end of week 10.

Calculation of return of funds

The number of days attended in the semester, divided by the total number of days in the semester, equals the percentage completed for the semester. The total number of days in the semester excludes any scheduled breaks of more than five days. The percentage completed is the percentage of the funds the student has earned. A student has to return all unearned funds when the student withdraws before 60% of the semester is completed.

The student aid is always returned in the following order: Direct Unsubsidized loans, Direct Subsidized loans, Direct PLUS loans. Any loan funds that must be returned, the student must repay in accordance with the terms of the promissory note.

Uppsala University is required by federal law (34 C.F.R 668.22) to make a Return of Title IV calculation when a student withdraws. The return of funds calculation is done by the Financial Aid Office, and follows the US Department of Education's guidelines and worksheets for Return of Title IV (R2T4). The calculation must be completed within 30 calendar days of the date of determination of withdrawal

The student will be notified in writing following the official calculation of R2T4.

Please note that a student that returns unearned financial aid to the US Department of Education might still have outstanding payments due to Uppsala University for the course/programme's fees. The calculation of Title IV funds earned by a student has no relationship to the student's incurred institutional charges. All unearned funds that have been put towards tuition fees at Uppsala University will be returned by Uppsala University to the US Department of Education, in accordance to 34 CFR 668.22(g). The student is solely responsible for paying these institutional charges, unless the student has received a refund of the tuition fee in accordance with Uppsala University's Refund Policy.

The timeframe for the return of Title IV funds is determined by 34 CFR 668.22 (g). Funds must be returned within 45 calendar days after the date of determination of withdrawal

Post-withdrawal Disbursement

If a student withdraws, the school may have to complete a Return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement. A school must credit the student's account with the PWD for current charges within 180 days of the date of determination. A school must notify a student, or parent for a Direct Parent PLUS Loan, in writing prior to making any post-withdrawal disbursement of loan funds, whether those loan funds are to be credited to the student's account or disbursed directly to the student (or parent). The information provided in this notification must include the information necessary for the student, or parent for a Direct Parent PLUS Loan, to make an informed decision as to whether the student or parent would like to accept any disbursement of loan funds and must be provided within 30 days of the date of a school's determination that a student has withdrawn. In addition, the notice must request confirmation of any post-withdrawal disbursement that the student or parent, as applicable, wishes the school to make. The notification will be sent via email, and the student (or parent) must respond to this notification within 14 days. If no response is given, no post-withdrawal disbursement will be made.

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