



Instructions to apply for Equal Opportunities Funding 2026

Employees, students and other organizations at Uppsala University are welcome to apply for funding to finance actions that will improve equal opportunities at the University.

The Equal Opportunities Advisory Board processes the applications. The Vice-Chancellor decides on the final allocation.

The applicants must use the application form.

It is desirable that your department/equivalent also contributes funds.

Allocated funds must be requisitioned during the calendar year in which they were granted. The funds can be used one year after the Vice-Chancellor's decision.

The deadline to apply is 14 October 2026.

The signed application can be sent as a PDF by e-mail to ann-sofie.wigg-bodin@uu.se until 5 PM on 14 October 2026.

The original application must be sent to:

Ann-Sofie Wigg Bodin,

HR Division

Box 256

751 05 Uppsala

Instructions for applying

The application shall:

- contain a detailed description of purpose, theoretical background, question formulation and possible hypothesis,
- contain a detailed description of how the project is meant to be carried out,
- contain a description of possible continued activity after project completion and assessing expected lasting effects,
- contain a plan for documentation, follow-up/evaluation and distribution of project results,
- detailed description of project budget (co-financing, other granted funding, salaries including social security contributions, purchase of services, or costs for offices, travels, promotion, etc.),
- cannot exceed 8000 characters (blanks not included),
- be signed by the applicant, the head of the department or equivalent.

Preference can be given to applications with co-financing from the department, faculty, division, unit, or equivalent.



Funding is not granted for:

- research projects or regular lecturing,
- overhead expenses (OH), i.e., the cost for the University's administrative support and service,
- food and beverage, except for light refreshments, in connection with the project.

Grounds for refusal

- The application was, in comparison with other applications, not among the most prioritised.
- If an application regarding funding for printing costs lacks a ready-to-print script.
- An insufficiently specified budget can lead to reduced funding or refusal.
- If the applicant/s have not used the prescribed application form or have not followed the application instructions, and the application exceeds 8000 characters.

Presentation

The applicant granted funding is obligated to present the project.

If during the course of the project, problems arise that could delay or hinder the implementation, these must be communicated immediately to the Advisory Board.

After completion of the project, applicants shall submit a written report on the implementation and a written description of how allocated funds have been used, including receipts, copies of paid remuneration, salaries, etc.

Obligation to refunding

- When a project is not finalized.
- When the recipient fails to present a written report on the implementation and a written description of how allocated funds have been used.