

CONFIRMATION FORM AFTER ERASMUS TEACHING / STAFF MOBILITY

After completed Teaching/Training Assignment within Erasmus

Submit the Erasmus Participant Report that will be sent to you automatically by email after the mobility period.

1. Ensure that the Host institution has signed this Confirmation Form. Send the Confirmation Form to erasmus@uu.se A scanned copy is sufficient.
2. Complete a travel expense report in Primula and submit it to your department for reimbursement of costs. The department reimburses the remainder of your expenses and the Division for Internationalisation reimburses the department.

To be completed by the Host Institution

We confirm that the proposed teaching / staff programme has been carried out for:

Name of teacher / staff	
Start date of teaching period / staff visit YYYY-MM-DD	
End date of teaching period / staff visit YYYY-MM-DD	

Signature of Host Institution

Name, Title, Signature and stamp	
Date	